

**March-November 2023**

ALL COURSES WILL CONTINUE ONLINE using live video except for eCTD Skills training which may be either online or face to face. Presentation Skills will only run face to face and requires a minimum of 3 delegates. By exception any delegates who have poor internet connectivity can, by special request, participate in the training using the facilities at the Quad Office.

<b>COURSE: For course content please access the TRAINING WORKSHOP descriptions</b>	<b>DATES</b>	<b>COST PER PERSON Excludes VAT</b>	<b>(Vat 15%)</b>	<b>COST PER PERSON (inclusive)</b>	<b>Booking Deposit (inclusive)</b>
<b>REGULATORY</b>					
eCTD Skills and NeeS -2 days (Johannesburg) <u>face to face only</u>	16-17 May(FULL), 18-19 Jul, 8-9 Nov	R9 800	R1 470	R11 270	R2 818
MEDICINES REGISTRATION BASIC: Registered short course: Enterprise Standards 1,2 & 3; (MAX 4 delegates) 4.5 Days.(Bookings close 2 weeks prior to course date)	22-26 May(FULL), 26-30 Jun, 24-28 Jul, 21-25 Aug, 18-22 Sep, 16-20 Oct, 20-24 Nov.	R 22 500	3 375	25 875	6468
MEDICINES REGISTRATION FOR REGISTRATION ASSISTANTS: Enterprise Standard 1:(Max 4 delegates) 4.5 days	5 – 9 Jun	R 22 500	3 375	25 875	6468
The Clinical and Non-Clinical Dossier Enterprise Standard 4 Registered Short course; 3 DAYS (1 - 4 delegates)	20-22 Jun	R 15 000	2 250	17 250	4313
MEDICINES REGISTRATION FOR BIOLOGICAL MEDICINES: Enterprise standard 5: Registered Short course; 3 DAYS (1 - 4 delegates)	15-17 Aug	R 15 000	2 250	17 250	4313
Registration of Biosimilars & Bio-comparability one-day workshop.	On request	R 5 000	750	5 750	1 438
The Responsible Pharmacist in Industry 2-days	31 May-1 Jun, 12-13 Jul, 11-12 Oct	R 9 800	1 470	11 270	2 818
Responsible Pharmacist Refresher – ½ day	On request	R 4 100	615	4 715	1 178
Variations-EMA guide workshop 1 day	24 Apr	R 5 000	750	5 750	1 438
PI and PIL Workshop. (SmPC and variations to PI/PIL) 1 day	25 Apr	R 5 000	750	5 750	1 438
SUB SAHARAN AFRICA Medicine Registration - 2 day workshop-	10-11 May, 1-2 Aug, 31 Oct-1 Nov	R 9 800	1 470	11 270	2 818
Complementary Medicines - Supplements	14 Aug	R 5 000	750	5 750	1 438
Effective Pharmacovigilance- 1 day	6 Jul, 24 Oct	R 5 000	750	5 750	1 438
The Effective Company Code Compliance Officer - ½ day	20 Jul, 26 Oct	R 4 100	615	4 715	1 178
<b>QUALITY ASSURANCE</b>					
SAHPRA INSPECTIONS: 1 day	29 May, 10 Jul, 9 Oct	R 5 000	750	5 750	1 438
GMP FOR IMPORTERS 1 day	30 May, 11 Jul, 10 Oct	R 5 000	750	5 750	1 438
MASTER DOCUMENTS: Morning workshop	2 Jun, 14 Jul, 13 Oct	R 4 100	615	4 715	1 178
AUDIT Inspection of Third-Party Manufacturers-1 day	13 June(FULL), 2 Oct	R 5 000	750	5 750	1 438
AUDIT/ Inspection of Third-Party Sterile Manufacturers ½ day	14 June 3 Oct	R 4 100	615	4 715	1 178

### PROFESSIONAL DEVELOPMENT TRAINING OPPORTUNITIES

Employment in Pharmaceutical Regulatory / Scientific Affairs predominantly requires analytical/"paper" rather than people based skills. However to optimise personal effectiveness and manage staff effectively, efficient communication significantly improves both personal and team performance.

We are pleased to launch a range of soft-skills training workshops to help professional personal development. The following training will be held on-line except for Presentation Skills which will be Face to face training. All the following courses will only run with a minimum of 3 delegates.

<b>COURSE: For course content please access the TRAINING WORKSHOP descriptions</b>	<b>DATES</b>	<b>COST PER PERSON Excludes VAT</b>	<b>(Vat 15%)</b>	<b>COST PER PERSON (inclusive)</b>	<b>Booking Deposit (inclusive)</b>
<b>All training courses listed below are available as "in-company" training courses for 3 or more delegates</b>					
Powerful Visual Presentations – 2 days -MIN 3 delegates to run.	30-31 Aug, 15-16 Nov	R 9 800	1 470	11 270	2 818
Effective 21st Century Written Workplace Communication-½ day	4 Apr, 14 Nov	R 4 100	615	4 715	1 178
Resolve workplace Conflict : Understand and apply Assertion and Negotiation Skills 1 day	14 Jun, 13 Sep	R 5 000	750	5 750	1 438
Optimising Workplace communication and people interaction ½ day	13 Jun, 3 Oct	R 4 100	615	4 715	1 178
Optimising Managing and Leading a Team-½ day	9 Mar, 3 Aug	R 4 100	615	4 715	1 178
Understanding and Positively Handling Stress - 1 day	13 Apr, 12 Sep	R 5 000	750	5 750	1 438
Motivating For Optimal Performance ½ day	9 May, 29 Aug	R 4 100	615	4 715	1 178
Optimising Staff Development – Understanding the role of Mentoring, Coaching, Counselling and Training ½ day	4 May, 25 Oct	R 4 100	615	4 715	1 178
Optimising staff development via Motivational Performance Appraisals - ½ day	18 May, 14 Sep	R 4 100	615	4 715	1 178